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Date: 17th July 2023

To Whom It May Concern,

A multi-locational meeting of the **Community Council Liaison Sub-Committee** will be held in the Chamber, Penallta House and via Microsoft Teams on **Monday, 24th July, 2023 at 6.00 pm** to consider the matters contained in the following agenda. Members of the Public or Press may attend in person at Penallta House or may view the meeting live via the following link: <https://civico.net/caerphilly>. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

This meeting will be live-streamed and recorded and made available to view via the Council's website, except for discussions involving confidential or exempt items. Therefore the images/audio of those speaking will be publicly available to all via the recording on the Council website at www.caerphilly.gov.uk.

Members are reminded that if they have any specific issues they wish to raise at the meeting they should advise the Clerk prior to that date in order that a response can be made available.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'CHARRY'.

Christina HARRY
CHIEF EXECUTIVE

AGENDA

- 1 To receive apologies for absence.

Pages

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2 Declarations of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To consider and note the following minutes: -

- | | | |
|---|---|---------|
| 3 | Community Council Liaison Sub Committee held on 3rd April 2023. | 1 - 6 |
| 4 | Matters Arising. | |
| 5 | Update Report on the Community Empowerment Fund. | 7 - 18 |
| 6 | Task and Finish Review of the Resident's Parking Policy. | 19 - 30 |

To discuss the following issues raised by the Town and Community Council Liaison Committee: -

- 7 Briefing Note on Matters Raised by Town and Community Councils.
1. Caerphilly Wellbeing Plan (Officer Attending).
 2. Update on CCBC's Parking Enforcement Service
 3. Street Lighting Review
 4. Grass Cutting Regimes and Biodiversity (Cabinet report attached).

Circulation:

Councillors A. Angel, Mrs P. Cook, K. Etheridge, A. Gair, C.J. Gordon, D. Ingram-Jones, T. Heron, A. Hussey, L. Jeremiah, P. Leonard, A. McConnell, T. Parry, J.A. Pritchard, C. Thomas, L.G. Whittle and J. Winslade

Cabinet Member: N. George (Cabinet Member for Corporate Services and Property)

Community/Town Councillors

D. Berry (Aber Valley Community Council), M. Stretch (Aber Valley Community Council), H. Llewellyn (Bargoed Town Council), C. Cllr R. Carroll (Bargoed Town Council), C. Morgan (Bedwas Trethoms & Machen Community Council), G. Edwards (Blackwood Town Council), P. Bevan (Caerphilly Town Council), D. Davies (Blackwood Town Council), P. Roberts (Darran Valley Town Council), K. Standworth (Draethen, Waterloo & Rudry Community Council), C. Moss (Gelligaer Community Council), A. Stone (LLanbradach and Pwllypant Community Council), Mrs G. Davies (Nelson Community Council), B. Griffett (New Tredegar Community Council), A. Minton (Penyrheol, Trecnydd and Energlyn Community Councillor), C. Cllr. T. Davies (Risca Town Council), C. Cllr. F. Green (Risca Town Council), D.T. Williams (Rhydney Community Council), C. Cllr L. Hughes (Van Community Councillor) and C. Cllr J. Pettit (Van Community Council)

Clerks to all Community/Town Councils and Appropriate Officers

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of speakers will be publicly available to all via the Council website at www.caerphilly.gov.uk. except for discussions involving confidential or exempt items.

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COMMUNITY COUNCIL LIAISON SUB-COMMITTEE

MINUTES OF THE MULTI-LOCATIONAL MEETING HELD IN THE CHAMBER, PENALLTA HOUSE AND VIA MICROSOFT TEAMS ON 3RD APRIL 2023 AT 6.00PM

PRESENT:

Community Councillor J. Rao - Chair
Councillor A. Hussey – Vice Chair

Councillors:

A. Angel, K. Etheridge, C. Gordon, D. Ingram-Jones, T. Heron, L. Jeremiah, A. McConnell, J.A. Pritchard, L. Whittle.

Cabinet Member N. George

Community/Town Council Representatives

Aber Valley	Apologies
Argoed	Apologies
Bargoed	- H. Llewellyn, Mrs. H. Williams (Clerk)
Bedwas, Trethomas and Machen	- K. Ingram, A. Birkinshaw (Clerk)
Blackwood	- G. Edwards
Caerphilly	- P. Bevan
Darran Valley	- Apologies
Draethen, Waterloo and Rudry	- Apologies
Gelligaer	- Apologies
Llanbradach	- Apologies
Maesycwmmmer	- Ms. J. Rao (Chair),
Nelson	- Mrs. G. Davies
New Tredegar	- Apologies
Penyrheol, Trecenydd and Energlyn	- A. Minton, H. Treherne (Clerk)
Rhymney	- J. Hughes,
Risca East	- Apologies
Risca Town	- A. Davies, B. Campbell (Clerk)
Van	- Apologies

Together with:-

N. Kenny, J. Davies, P. Wallen, G. Richards and T. Llewellyn, and E. Sullivan (Senior Committee Services Officer)

STATEMENT FROM COUNCILLOR L. WHITTLE.

With the approval of the Chair Councillor L. Whittle addressed the committee and formally apologised for a comment he had made that had been inadvertently overheard at the last meeting. He had not been aware of that is microphone was on and the remarks made were not in relation to the meeting or any person participating, however unintentionally made they were not appropriate, and he expressed his regret to the Chair and Committee Members.

1. APOLOGIES

Apologies for absence were received from Councillors P. Cook, A. Gair, P. Leonard, T. Parry, C. Thomas and J. Winslade and Town and Community Councils as detailed above.

2. DECLARATIONS OF INTEREST

There were no declarations of interest received at the start or during the course of the meeting.

3. MINUTES

The minutes of the meeting held on 27th July 2022 were received and noted.

MATTERS ARISING

There were no matters arising.

4. BRIEFING NOTE ON MATTERS RAISED BY TOWN AND COMMUNITY COUNCILS

Consideration was given to the following items raised by the Town and Community Council Liaison Committee

UPDATE ON CHARGING FOR EVENTS HELD IN CCBC PARKS

J. Davies (Parks and Countryside Operations Manager) provided an update and confirmed that there would be no charge for the use of Tredegar Park and detailed the bond and ESAG application process and why it was needed.

The Clerk of Risca Town Community Council expressed his deep concern in relation to the content of the update relating to the Beach Party event in Risca Park and the costs of reinstatement that had occurred and wish it to be noted that this had nothing to do with Risca Town Council, he did not know who had provided this information but expressed his unhappiness with what he felt was the implication that this related to the Town Council.

Mr Davies confirmed that he had supplied the information for the briefing note and confirmed that this was in no way related to Risca Town Council, and that Risca Town Council was not mentioned anywhere within the update. The example provided in relation to the Beach Party served only to demonstrate what can happen, and the damage that can be caused and how important it was to complete an ESAG form. Mr Davies emphasised that he sought to ensure consistency and equity for all Town and Community Councils when using CCBC Parks for events and the ESAG facilitate this consistency and helped to manage risk and identify and provide areas of support that may be needed to event organisers in a timely manner.

UPDATE ON CCBC'S PARKING ENFORCEMENT SERVICE

P. Wallen (Civil Enforcement Officer Supervisor) attended in relation to the update on parking enforcement.

Community Council representatives expressed their disappointment that more detail had not been included in the update and had hoped that a greater level of data would be included, they particularly wanted to see figures in relation to the number of enforcement orders issued over a period of time whether that would be monthly or quarterly.

County Council representatives agreed that this would be very useful to have for both County Borough and Community Council Members and queried if this data would be available on a ward basis.

The Officer confirmed that data can be collated from their systems, and it might be possible to capture it, however he would need to go back and investigate how this could best be collected.

Clarification was sought in relation to the vacant posts and how patrols were carried out, the Officer confirmed that there were 2 full time equivalent posts still vacant at this time. Recruitment had been ongoing throughout the year, and he went on to detail the difficulties that the service area had experienced. In relation to patrols, the Officer explained that these were carried out in a combination of on foot and vehicle patrols.

Members felt there were not enough Enforcement Officers to be able to cover the county borough and reference was made to issues experienced and further information was sought into how patrols were planned. The Officer confirmed that patrol areas are broken up into North/South, Central and East and so Officers would be patrolling in the various areas throughout the day at varying times. They also go to schools in the morning and afternoon and then target town centres.

The Officer also confirmed that they respond to over 12,000 service requests a year and the service will target areas where complaints have come in, he urged Members and the public to use the online forms to report any issues and they would ensure Enforcement Officer presence.

A Councillor mentioned the close working relationship that he had with Enforcement Officers in his ward and acknowledged the hard work being done to resolve problems whenever they come forward.

Members agreed they were all experiencing similar issues, particularly in and around schools, zebra crossing etc, and that it would be very useful to have a breakdown of areas and the numbers of tickets issued.

UPDATE ON CCBC'S COMMUNITY SAFETY WARDENS SERVICE

N. Kenny (Community Safety) attended in relation to the update on Community Safety Wardens.

A Member referenced a newsletter recently circulated by Community Safety and placed on record how informative and useful it had been and advised that they had also placed the newsletter on social media.

A Member referenced e-scooters being driven on pavements and how this should be reported. The Officer confirmed that this is illegal and should be dealt with through Gwent Police. The Officer advised that she had put some communication out around this and will continue to do so.

Clarification was sought in relation to the number of fines issued by Community Safety Wardens in the last 12 months and the Officer advised that although she did not have the information to and she could find out and provide the details following the meeting.

STREET LIGHTING REVIEW

T. Llewellyn (Senior Engineer) attended in relation to the update on Street Lighting.

A Member referenced street lighting in the Rhymney area and the Safer Streets initiative, which had resulted in some lights being switched back on. The Officer believed that this initiative was introduced by Gwent Police and as part of it signs, such as 'smart water' had been put up trying to prevent theft and confirmed that a small number of lights had been switched back on. Gwent Police had covered the costs associated with converting the lights to go back to the all-night operation and the energy costs involved were also funded by them.

Community Council representatives expressed the opinion that they would like to see street lighting switched back on but given all the data in the report then it was obvious that a switch back was not going to happen.

Clarification was sought as to the number of lights still to be converted as a Community Councillor in Rhymney was aware of several that still seemed to be the older version in the Pontlottyn area. The Officer confirmed that the switch over had been fully completed, however if the Member wished to forward on the area or if possible, the column number, then these lights could be looked at.

Members expressed concern in relation to public safety and part night lighting, particularly for older and vulnerable people and those that worked at night. Concerns were also expressed that the lights seem to go off earlier or later than they should.

The Officer outlined how the programming of the photocells worked and Members were asked to note that the policy decision on street lighting was that they will be turned off between 12:00am and 5.30am and the lights operated on solar midnight, so the Council does not change the times on the sensors when the clocks go back and forward they re-adjust themselves and this can take approximately 7 days which may lead to the instances referred to.

The Sub-Committee were reassured that should an area have a particular concern or increases in crime or anti-social behaviour then full night lighting can be considered and reintroduced providing this is backed by Gwent Police. Officers emphasised that national and local data has shown there to be no link between the introduction of part-night lighting and increased levels of crime.

The Sub Committee were also made aware of the energy costs savings that have been achieved by the introduction of LED and part night lighting circa £1.1M and with energy increases expected at 170% there would be enormous cost implications to any policy change at this stage. Members were also reminded of their commitment to the climate change emergency and reduction in carbon emissions and the savings that LED lights had made to these targets.

Reference was made electric vehicles and clarification was sought as to the number of charges available in the borough. The Officer confirmed that they were being introduced into CCBC car parks with a further 10 locations going in this year, although this was not his area, so could not provide details.

The Chair thanked all the Officers for their attendance at this evening's meeting and for their contributions.

As the meeting concluded B. Campbell (Clerk Risca Town Council) reminded Members of the deadline for responses to the Boundary Commission review of Community Councils and given the tight timeframe (12th May 2023) urged all Community Councils to respond as soon as possible.

Mr Campbell also referred to the last meeting of the Community Council Liaison Sub Committee and expressed his disappointment that this had not been reflected in some way given that it had convened for 11 minutes.

The Liaison Officer apologised but understood that although convened, the meeting itself could not be heard by remote attendees and that the technical issues had become apparent after this duration and therefore the meeting had to be abandoned as it did not comply with legislative requirements.

The Liaison Officer confirmed that she would update the webpages for this meeting to note that the meeting had been abandoned due to technical issues and this should serve as a formal public notice.

Meeting ended 19:10pm

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COMMUNITY COUNCIL LIASION SUB-COMMITTEE – 24TH JULY 2023

SUBJECT: UPDATE REPORT ON THE COMMUNITY EMPOWERMENT FUND

REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE SERVICES

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to update the Sub-committee on the operation of the Community Empowerment Fund since it was approved by Cabinet in July 2021.

2. SUMMARY

- 2.1 This report will provide a summary of the delivery of the Community Empowerment Fund following Cabinet approval in July 2021. It will detail the total funding allocated by ward in 2021/22 and 2022/23 and outline the minor changes to be made for 2023/24. It will also highlight some of the issues experienced in the delivery of the grant and the changes that have been made recently.
- 2.2 This report is based on one considered by the Council's Policy and Resources Scrutiny Committee on the 27th of June 2023. Minor changes have been made to reflect the views of scrutiny committee members, in agreement with the relevant Cabinet Member, as set out in paragraph 5.16.

3. RECOMMENDATIONS

- 3.1 It is recommended that the Sub-committee note the contents of the report.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 So that the Sub-committee maintains an awareness of the delivery of the Community Empowerment Fund.

5. THE REPORT

- 5.1 On 21st July 2021, Cabinet considered a report on the establishment of a new Community Empowerment Fund. The report recognised that the Council's 'Team Caerphilly – Better Together' transformation strategy highlights the importance of effective community engagement, and the 'Consultation and Engagement Framework 2020-25' commits to promoting and supporting the principles of community empowerment and building resilient communities. In the Council's 2021 resident survey 'The Caerphilly Conversation', 78% of

respondents to the survey felt it was a positive suggestion to make a community budget available to residents, to enable them to do more things for themselves in the future. 89% of respondents also agreed that offering incentives to communities would likely encourage them to take greater pride in their area.

- 5.2 In the Council's budget setting process for 2021/22, Members approved a £328,000 funding allocation to establish the Community Empowerment Fund, to support community-led initiatives that complement and support those provided by public services within the county borough. As part of the Cabinet report, it was agreed that the funding be split equally between the 73 Members (at that time) across the county borough, which equated to an amount of £4,490 per Member in the first year of operation. Therefore, wards with more Members would have a higher allocation i.e. a single member ward (e.g. Maesycwmmmer) would have an allocation of £4,490, whereas a multi-Member ward (e.g. Penyrheol) would have an allocation of £17,960 (4 x £4,490).
- 5.3 The grant scheme aims to support communities to:
- Build community capacity
 - Better understand and identify local aspirations and priorities
 - Make good use of existing assets, with projects having the support of local communities
 - Increase active inclusion and develop opportunities for enhanced engagement for groups that are more valuable and harder to reach
 - Develop local assets, services and projects that respond to the needs of people in local communities
 - Develop projects that are capable of becoming sustainable community projects
 - Complement existing services in an area by providing additional activity
- 5.4 Projects must be managed by a non-profit organisation based within the county borough e.g. a voluntary group, community organisation, charity or social enterprise. One of the key differences of this grant scheme to other Council grant schemes operated for the sector is that all projects must be 'sponsored' by one or more Members, and projects are supported from the relevant ward funding pot. Members can also choose to pool their pots to fund larger projects and can also jointly fund projects which cross ward boundaries. Therefore, the grant scheme offers a level of flexibility that is not available from other Council grant schemes. Applicants also have the option of seeking match funding from other sources and their own funds, in order to deliver their chosen projects.
- 5.5 As stated previously, 'The Caerphilly Conversation' residents' survey sought views on what the Community Empowerment Fund could be spent on and eight priority areas emerged, which formed the basis of the application criteria for projects:
- Environmental projects, including awareness of biodiversity and increasing community activity
 - Projects that support greater community cohesion
 - Projects that aim to tackle isolation and loneliness across the community
 - Digital inclusion projects
 - Projects to encourage greater physical and mental well-being
 - Activities for young people/educational activities (non-statutory)
 - Initiatives that promote and encourage community safety
 - Supporting community groups to establish
- 5.6 Following Cabinet approval to establish the grant scheme, information was published on the Council website ([Caerphilly - Caerphilly County Borough](#)) to inform potential applicants of the grant scheme criteria and how to make an application. A formal application form must be completed for each project, and applicants must seek the sponsorship of the relevant Member(s) before making an application for funding. The grant scheme was designed to have a number of application rounds per year (depending on the funding available at a ward

level), with only two being held in 2021/22 due to the late approval of the grant scheme and the need to finalise the application pack and processes. The first round closed in October 2021.

- 5.7 In order to raised awareness of the fund with Members, Officers have held a series of information/awareness raising sessions for Council Members (both when the scheme was originally launched and following the Local Government Elections). In addition, Officers have attended community surgeries that Members have held to raise awareness of the fund with potential applicants. A communications pack containing posters and information leaflets has also been produced and there is a dedicated webpage on the Council's website with a wealth of information about the Fund [Caerphilly - Caerphilly County Borough](#).
- 5.8 During 2021/22 a total of thirty-two applications were supported and a total of £98,461.78 funding was allocated. A list of the projects supported is included at Appendix 1. As the total budget for the year was £328,000, this meant that there was an amount remaining of £229,538 at the end of the financial year. In the original Cabinet report it was suggested that any underspends would be ringfenced at a ward level for one year – this meant that those Members and wards that had not fully allocated their funding pot during the year would have the remaining amount added to their new allocation in 2022/23.
- 5.9 As Members will be aware, the Local Government Elections were held in May 2022. This had a direct impact on the Community Empowerment Fund in the following ways:
- There were changes to the ward boundaries due to a Boundary Commission review
 - The number of Members reduced from 73 to 69
 - A number of Members did not stand in the election, so there would undoubtedly be some change in the Members representing each ward
- 5.10 Due to these changes, CMT agreed that rather than ringfencing any underspend to the relevant Members individually, any remaining funding would be pooled at a ward level and an equal amount allocated to each Member within the relevant ward, which would then be added to their new allocation in 2022/23.
- 5.11 In the Council's budget setting process for 2022/23, Members approved a £341,120 funding allocation for the Community Empowerment Fund, which was split equally between each of the 69 Members, resulting in an allocation per Member of £4,940. For those Members with an underspend from 2021/22, the underspend was added to their new allocation for 2022/23 (£4,940) to give their individual funding pot for 2022/23.
- 5.12 Whilst there was a late start to allocations in the 2022/23 financial year due to the Local Government Elections and the other changes detailed in 5.9, four application rounds were undertaken during the year and a total of 81 projects were supported and £414,784 allocated to these projects, including a number of projects across ward boundaries. A full list of approved projects is included at Appendix 2. This means that at the end of 2022/23 there was an underspend of £155,104.20
- 5.13 In the Council's budget setting process for 2023/24, Members approved a £250,000 funding allocation for the Community Empowerment Fund. In addition to this amount there is a small amount of £501.22 which has been carried forward from Member allocations in 2021/22 and 2022/23. This means that the funding pot available per Member for 2023/24 will be £3,630.
- 5.14 With regard to the 2022/23 underspend, the Leader and Cabinet Member for Finance & Performance have agreed that this will remain ringfenced to the individual Members that it relates to, so these Members will have additional funding available to them in 2023/24.

- 5.15 The Leader and Cabinet Member for Finance & Performance have also undertaken a review of the grant scheme and have agreed a minor change so that from 2023/24, all community groups will be able to bid to the Community Empowerment Fund in consecutive years, but only for a maximum of three years. However, each application should relate to a new project, as groups should not become reliant on the grant funding.
- 5.16 Officers reported on progress with the grant scheme to Policy & Resources Scrutiny Committee on 27th June 2023. At this meeting, Members raised that the £1,000 minimum amount was precluding some organisations from applying for a grant. They suggested that the minimum amount be lowered to £500. The Cabinet Member for Finance & Performance has agreed to support this change **in limited circumstances**, and to allow smaller applications to be submitted if organisations had projects below the original £1,000 threshold.

5.17 **Conclusion**

This report summarises the delivery of the Community Empowerment Fund since its inception in 2021/22 and details the minor changes that will be put in place from the 2023/23 financial year.

6. **ASSUMPTIONS**

- 6.1 There are no assumptions applicable to this report. The carry forward amount for 2022/23 detailed in the report has been approved, as has the new budget for 2023/24.

7. **SUMMARY OF INTEGRATED IMPACT ASSESSMENT**

- 7.1 An IIA was completed for the Community Empowerment Fund as part of the budget setting process for 2023/24 and a copy of this is available on this link [Community Empowerment Fund IIA](#). The IIA relates to the budget setting process for 2023/2024. Following consultation responses the budget was reduced rather than removed.

8. **FINANCIAL IMPLICATIONS**

- 8.1 As the carry over of £155,104.20 from 2022/23 has been agreed and the budget for 2023/24 (£250,000) has been approved, there are no other financial implications.

9. **PERSONNEL IMPLICATIONS**

- 9.1 There are no personnel implications.

10. **CONSULTATIONS**

- 10.1 The views of consultees have been incorporated into the report as appropriate.

11. **STATUTORY POWER**

- 11.1 Equality Act 2010 and Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011. One of the specific duties covers matters of engagement.

Author: Vicki Doyle, Policy Officer (doylevm@caerphilly.gov.uk)

Consultees: Richard Edmunds, Corporate Director of Education and Corporate Services (edmunre@caerphilly.gov.uk)
Stephen Harries, Head of Financial Services and S151 Officer (harrisr@caerphilly.gov.uk)
Robert Tranter, Head of Legal Services and Monitoring Officer (trantrj@caerphilly.gov.uk)
Sue Richards, Head of Education Planning and Strategy (richase@caerphilly.gov.uk)
Kathryn Peters, Corporate Policy Manager (petersk@caerphilly.gov.uk)
Hayley Lancaster, Transformation Manager – Engagement (lancah@caerphilly.gov.uk)
Cllr Eluned Stenner, Cabinet Member for Finance and Performance (stenne@caerphilly.gov.uk)

Background Papers:

Appendices:

Appendix 1 Summary of CEF grants awarded in 2021/22
Appendix 2 Summary of CEF grants awarded in 2022/23

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Summary of Community Empowerment Fund Grants Awarded 2021/22

REF No.	Name of organisation	Description	Ward	Amount Awarded
CEF21-ABN001	Taekwon Do ARC Wales	Purchase of training equipment and uniforms	Abercarn	£1,270.53
CEF21-ARG001	Salvaged Creations Wales	Equipment for a skate club in Markham	Argoed	£1,703.88
CEF21-ARG003	Manmoel Welfare Association	Purchase of picnic benches, parasols and bases	Argoed	£1,940.60
CEF21-BLK001	Blackwood RFC	Replace existing 2G surface and repairs to caged barrier	Blackwood	£4,490.00
CEF21-BLK002	Blackwood Little Theatre	Electrical repairs, improvements and enhancements	Blackwood	£2,247.76
CEF21-BLK003	Blackwood Town Walking Football Club	Purchase of playing kit and equipment	Blackwood	£2,386.73
CEF21-BLK004	Blackwood Town Boys & Girls FC	Purchase of replacement and new equipment	Blackwood	£3,345.51
CEF21-BLK005	Chartist Help 4 All Mental Peer Support (Champs)	Purchase of craft equipment & materials plus travel expenses for speaker	Blackwood	£1,000.00
CEF21-BTM001	Bedwas Workman's Hall	Creation of a 'Men's Shed' project - shed and foundations	BTM	£4,444.67
CEF21-BTM002	Machen Recreation CIO	Removal and replacement of changing room floor	BTM	£3,500.00
CEF21-BTM003	Auntie Heathers Forest Friends	Purchase of meeting shelter	BTM	£5,100.00
CEF21-BTM004	Bridgend Allotment Association, Bedwas	Convert existing building to hub for activities	BTM	£3,349.19
CEF21-CEF001	Cefn Fforest Miners Welfare Hall	Replacement of 3 windows	Cefn Fforest	£2,436.00
CEF21-GIL001	Bargoed YMCA	LED lighting, replacement window and new shower valves	Gilfach	£1,226.98
CEF21-LLA001	Llanbradach & Pwllpant Community Council (on behalf of local community)	Installation of defibrillator and lockable cabinet at Cwm Las Estate	Llanbradach	£2,249.02
CEF21-MAE001	Maesycwmmmer Community Centre	Various workshops for the community (see app form for details)	Maesycwmmmer	£4,006.77
CEF21-MOJ001	Pontygwindy Allotment Association	Creation of patio area with bench and installation of windows to shed	Morgan Jones	£1,021.62
CEF21-MOJ002	Menter Iaith Sir Caerffili	Provision of stage and sound plus decorating resources for Ffilifest 2022	Morgan Jones	£8,980.00
CEF21-MOR001	Abertyswg RFC Mini & Junior Section	Purchase of clothing and playing kit	Abertyswg	£4,050.00
CEF21-NEL001	Friends of Llanfabon Infants School	Equipment for new Eco Outdoor Learning Project	Nelson	£4,490.00
CEF21-NEL003	Nelson RFC Mini & Juniors	Purchase of playing kit for 120 players	Nelson	£4,000.00
CEF21-NEW001	Tabernacle Baptist Church, Newbridge	Purchase of a wooden potting shed and storage unit for allotment project	Newbridge	£1,064.51
CEF21-NEW002	Newbridge Labour Club & Institute Ltd	Installation of french door in place of window and alterations to floor	Newbridge	£4,490.00
CEF21-NEW003	Pentwynmawr Athletic AFC Juniors	Football Leaders Award x 6 and various equipment	Newbridge	£2,844.90
CEF21-NWT001	New Tredegar Residents Association	Provide concrete bench seating areas (2 in total funded by grant)	New Tredegar	£1,560.00
CEF21-REA001	TLC Café (TLC Risca Ltd)	Employment of Landscaper to design nature trail and purchase of trees	Risca East	£4,103.50
CEF21-STJ001	Van Community Centre	Set up costs for weekly coffee morning club, hall hire etc	St James	£1,042.97
CEF21-STJ002	Van Ward Allotment	Installation of solar panels and battery storage	St James	£4,800.00
CEF21-YN001	Lower Sirhowy Valley Communities Partnership	Purchase of 16 Xmas Lights display kits for Cwmfelinfach	Ynysddu	£5,385.60
CEF21-YN002	Wattsville and Brynawel Residents Association	Electrical infrastructure for Christmas lights in Wattsville and Brynawel	Ynysddu	£2,500.00
CEF21-YSM001	The Melody Makers	Purchase of equipment and costs of charity concert	Ystrad Mynach	£2,180.30
CEF21-YSM002	Ystrad Mynach Male Choir	Purchase of blazers and trousers	Ystrad Mynach	£1,250.74

Total **£98,461.78**

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Summary of Community Empowerment Fund Grants Awarded 2022/23

Ref No.	Organisation	Project description	Ward	Amount Awarded
22-ABB001	Aberbargoed Community Action Team (ACAT)	Christmas meal and activities for elderly isolated individuals	Aberbargoed & Bargoed	£1,302.40
22-ABB002	Bargoed Gardening Club	Various IT equipment, DVDs and guest speakers	Aberbargoed & Bargoed	£2,843.82
22-ABB003	Aberbargoed Buds Football Club	Purchase of stadium rotary mower	Aberbargoed & Bargoed	£12,241.53
22-ABB004	Bargoed Labour Club & Institute Ltd	Installation of 2 roller shutter doors and reupholstery of fixed seating	Aberbargoed & Bargoed	£7,620.00
22-ABB005	Bargoed Community Centre	Install audio loop system and wall mounted sound system	Aberbargoed & Bargoed	£2,202.47
22-ABB006	Thriving Communities CIC	Nordic walking training and purchase of walking poles	Aberbargoed & Bargoed	£2,149.76
22-ABB008	Arthur Balfour Conservative Club	Reupholstering existing furniture, 120 x new chairs and installation of projector & screen	Aberbargoed & Bargoed	£8,909.02
22-ABE001	The Gwyddon Valley Group	Various equipment for voluntary work, community based events & website hosting (3 years)	Abercarn	£7,921.85
22-ABV001	Abertridwr Community Church	Replace vinyl flooring and purchase of various toys	Aber Valley	£2,885.36
22-ABV002	Aber Valley YMCA	Pottery tutor for 40 weeks	Aber Valley	£1,600.00
22-ABV003	Aber Valley Heritage Group	Freelance marketing post plus winter plants	Aber Valley	£4,649.83
22-ABV004	Senghenydd Youth Drop-in Centre	Specialist youth worker - 5 hours per week for one year plus on costs	Aber Valley	£4,621.50
22-ABV005	Aber Valley FC Foodbank	Improvements to building and new equipment	Aber Valley	£2,335.38
22-ARG001	Markham Darts Academy	Purchase of equipment	Argoed	£3,371.19
22-ARG002	Markham Miners Welfare Scheme	Various expenditure	Argoed	£2,413.81
22-BED001	St John Ambulance Wales - Bedwas Division	Installation of broadband at premises and purchasing laptops	Bedwas & Trethomas	£1,729.56
22-BLK001	Blackwood Musical Theatre Society	Purchase of sound equipment, room hire, musical director and technician fees	Blackwood	£3,853.99
22-BLK002	277 (Blackwood) Squadron ATC	Purchase of two drones and training courses	Blackwood	£1,735.30
22-BLK003	Libanus Lifestyle Wales CIC	Luncheon club (staff costs and food costs), Management fee, marketing, monitoring & evaluation, Marriage Venue licence	Blackwood	£3,180.00
22-BLK004	Helping Caring Team	12 week pilot scheme for young people to access friendship	Blackwood	£5,540.00
22-CEF001	Friends of the Eco Park	Provision of solar panels on cabin and pathway improvements	Cefn Fforest & Pengam	£16,616.85
22-CEF002	Britannia Cwtch Community	Coach hire for trip to St Fagan's for whole community	Cefn Fforest & Pengam	£840.00
22-CRM001	Valleys Gymnastics Academy	Fit and Fed sessions for 12 weeks holiday sessions	Crumlin	£1,940.16
22-CRM002	Crumlin Cricket Club	Purchase of defibrillator and cricket equipment	Crumlin	£1,404.00
22-CRM003	Crumlin Rugby Football Club	New kitchen for rugby club building	Crumlin	£3,950.00
22-CRM004	Treowen Village Hall	Cost of decorating hall and purchase of stepladder and kettles	Crumlin	£2,971.98
22-CRS001	Crosskeys Welfare Bowling Club	Purchase of playing kit, storage shed and various equipment	Crosskeys	£4,463.92
22-DAV001	Fochriw Allotment Association	Purchase of various equipment and replacement roof on shed	Darren Valley	£1,750.00
22-DAV002	Fochriw Community Centre Management Committee	Purchase of 200 chairs, 30 folding tables and gas hob	Darren Valley	£2,864.40
22-DAV003	Fruity Fridays Club	Hall rental, crafting equipment, bus hire and entry tickets for NEC trip	Darren Valley	£904.65

Ref No.	Organisation	Project description	Ward	Amount Awarded
22-DAV005	Fochriw Old Age Association	Hall rental, bingo machine & tickets, Easter buffet, coach trip to Weston and Eastborne trip	Darren Valley	£386.11
22-GIL001	1st Gilfach (St Margaret's) Scout Group	Installation of fencing around scout hut	Gilfach	£5,503.00
22-GIL002	Caerphilly People First	Activities, travel costs, room hire, refreshments, tutor fees	Gilfach	£2,700.00
22-HEN001	Bethel Evangelical Baptist Church	Installation of new AV and livestreaming equipment	Hengoed	£5,610.60
22-HEN002	Friends of Hengoed Primary School	Creation of allotment in school grounds	Hengoed	£3,474.45
22-HEN002	Derwendeg Primary School PTA	Creation of radio station within school	Hengoed	£3,700.00
22-LLA001	Llanbradach AFC	Installation of solar panels on clubhouse	Llanbradach	£6,587.00
22-MAC001	Machen Parents Association	Purchase of wooden train and climbing frame for school	Machen & Rudry	£4,923.00
22-MAC002	Graig y Rhacca Community Association	Improvement of area around community fridge	Machen & Rudry	£8,200.00
22-MAE001	Mount Pleasant Baptist Church	Replacement of timber floor in schoolroom	Maesycwmmer	£5,423.00
22-MOJ001	Caerphilly Uniform Exchange CIC	Rent, rates, insurance, accountancy costs, mobile phone etc.	Morgan Jones	£10,407.23
22-MOJ002	Caerphilly Athletic	Venue hire, playing kit and equipment for younger age groups	Morgan Jones	£3,080.77
22-MOJ003	Caerphilly Rugby Club	Gym equipment	Morgan Jones	£4,800.00
22-NEL001	Hollybush Allotment Society	Purchase of compostable toilet for allotment	Nelson	£3,594.00
22-NEW001	Newbridge Cricket Club	Upholster furniture, new shower cubicle, new kitchen area	Newbridge	£5,090.00
22-NEW002	Light Up Newbridge	Purchase of new christmas lighting	Newbridge	£1,174.44
22-NEW003	Newbridge Branch, Royal British Legion	Purchase of defibrilators, cabinets and poppy benches x 6	Crumlin	£6,071.20
22-NEW003	Newbridge Branch, Royal British Legion	Purchase of defibrilators, cabinets and poppy benches x 6	Newbridge	£9,106.80
22-NTR002	New Tredegar Rugby Club	Internal and external work to toilets	New Tredegar	£10,247.00
22-NTR003	New Tredegar Bowls Club	Purchase of set of match and function day Centennial Kit	New Tredegar	£5,080.00
22-PEM001	Oakdale Rugby Club - Minis & Juniors Section	Purchase of playing kit	Penmaen	£8,259.92
22-PEM002	Rhiw Syr Dafydd Allotments Society	Purchase of sheds, water butts and scaffolding boards	Penmaen	£4,459.58
22-PEM003	Penmaen Allotment Society	Materials for seating area, pathway repairs and purchase of polytunnel and equipment	Penmaen	£3,376.75
22-PEM004	Presbyterian Church of Wales, Oakdale	Various repair work and replacement of main entrance door	Penmaen	£1,150.00
22-PEY001	Sparkle (South Wales)	Nintendo Switch and games, craft materials & staff uniform for Caerphilly Children's Club	Penyrheol	£526.94
22-PEY002	Trecenydd Community Centre Management Committee	New safety flooring to toilets, kitchen, lounge & foyer	Penyrheol	£5,400.00
22-PEY003	Bowls Allotment Association	Install compost toilet with disabled access	Penyrheol	£6,070.00
22-PEY004	Penyrheol Community Centre	Provision of pathway around 'Tree of Life' and new bench	Penyrheol	£4,300.00
22-PEY005	Aber Valley Wolves Rugby League Club	Purchase of equipment for recording matches	Penyrheol	£2,635.20
22-PON001	Penllwyn Community Partnership	Installation of 4G camera at play area in Penllwyn	Pontllanfraith	£11,954.00
22-REA001	RCV UK (Risca Community Volunteers)	Cost of transport, food & drink for residents and installation of a digital screen	Risca East	£7,736.80
22-REA002	Cymdeithas Twmbarlwm Society	Updated management plan, reseeding and creating paths	Risca East	£7,402.00
22-RWE001	Risca Senior Citizens Club	Replacement of outdoor paving, fire door and hatch doors	Risca West	£4,560.00
22-RWE002	Risca RFC Mini & Juniors	Replacement electric box for floodlights	Risca West	£4,464.00
22-RWE003	Pontymister and Crosskeys Cricket Club	Upgrade toilets outside pavilion and provide women's toilets inside pavilion	Risca West	£7,959.26
22-RWE004	Oxford House Industrial History Society	Purchase of specialist parts for printer and information boards	Risca West	£1,876.74
22-STC001	Neuadd St Cattwg Community Hall	Purchase of ceiling projector and cage	St Cattwg	£1,517.17
22-STC002	Michael Climer Legacy Fund	Purchase of transit van for Food Co-op	Hengoed	£6,000.00

Ref No.	Organisation	Project description	Ward	Amount Awarded
22-STC002	Michael Climer Legacy Fund	Purchase of transit van for Food Coop	St Cattwg	£7,441.83
22-STC003	Glan-y-Nant Allotments	Groundworks to allotments to deal with drainage issues	St Cattwg	£15,000.00
22-STC004	Cascade Methodist Church	Repairs to building; speaker & loop system; baby changing unit and signage	St Cattwg	£4,331.00
22-STM001	Caerphilly Miners Centre for the Community	Electrical works and extraction equipment	St Martin's	£8,274.12
22-STM002	Van Road United Reformed Church	Upgrading of lift and external decoration	St Martin's	£4,795.00
22-TWC001	Islwyn Ministry Area (Rhymney Valley Foodbank)	Purchase of vehicle for Food Coop and fuel cost for one year	Moriah & Pontlottyn	£18,148.66
22-TWC001	Islwyn Ministry Area (Rhymney Valley Foodbank)	Purchase of vehicle for Food Coop and fuel cost for one year	Twyn Carno	£9,074.34
22-YN001	Sirhowy Valley Hub CIC	Purchase of various equipment to provide services for community	Ynysddu	£3,956.57
22-YST001	Caerphilly Veterans Support Hub	Transport costs for visit to National Arboretum	Ystrad Mynach	£1,000.00
22-YST002	Vicarage Allotment Association, Ystrad Mynach	Replacement of outdoor portable toilet	Ystrad Mynach	£1,096.80
22-YST003	Michael Climer Legacy Fund	Fitting out of van, road tax & AA membership	Ystrad Mynach	£1,626.98
22-YST004	Ystrad Mynach Bowls Club	Construction of brick storage container	Ystrad Mynach	£4,850.00
22-YST005	Penallta RFC	Purchase of new rugby balls and training poles	Ystrad Mynach	£2,468.00
22-YST006	Tredomen Allotments Association	Replacement of security access gates	Ystrad Mynach	£1,980.00
N/A	Dealt with via internal procurement	Installation of memorial bench	Penyrheol	£5,900.00
N/A	Internally procured via Parks Department	Installation of outdoor gym equipment	Llanbradach	£9,221.00

Total

£414,783.99

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COMMUNITY COUNCIL LIAISON SUB-COMMITTEE – 24TH JULY 2023

**SUBJECT: TASK AND FINISH REVIEW OF THE RESIDENT'S PARKING
POLICY**



1. The views of the Community Council Liaison Sub Committee are being sought as part of the evidence gathering process for the Task and Finish Review of the Resident's Parking Policy.
2. Attached for information at Appendix 1 is a copy of the report presented to the Environment and Sustainability Committee at its meeting on the 19th July 2023, which provides an update on the progress made to date and next stages together with a copy of the Resident Parking Policy Review survey (July 2023).
3. A verbal update on the Task and Finish review process will be given by the Scrutiny Officer at the meeting.

Appendices:

Appendix 1 – Report to Environment and Sustainability Scrutiny Committee (19th July 2023)

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ENVIRONMENT AND SUSTAINABILITY SCRUTINY COMMITTEE – 19TH JULY 2023

**SUBJECT: UPDATE ON THE TASK AND FINISH REVIEW OF THE
RESIDENTS' PARKING POLICY**

**REPORT BY: CORPORATE DIRECTOR EDUCATION AND CORPORATE
SERVICES**

1. PURPOSE OF REPORT

- 1.1 To update Members of the Environment and Sustainability Scrutiny Committee on the Task and Finish inquiry into the potential implications of changes to the current Residents' Parking Policy.

2. SUMMARY

- 2.1 At a meeting of the Environment and Sustainability Scrutiny Committee held on 6th October 2022 Committee Members agreed that a Task and Finish inquiry into the potential implications of changes to the current Residents' Parking Policy be carried out.
- 2.2 A Task and Finish Group was recommended under 5.14.2 of the "Parking for Resident Permit Holders" report that was under discussion that evening.
- 2.3 The report had been prepared in response to requests received from Councillor D.T. Davies MBE and Councillor A. Hussey and endorsed by the Joint Scrutiny Committee (Environment and Sustainability and Housing and Regeneration) on 15th December 2020, for amendments to be considered to the parking restrictions in residential areas.

3. RECOMMENDATIONS

- 3.1 Members are asked to note the contents of the report and the progress made by the Task and Finish inquiry into the current Residents' Parking Policy.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 To update Committee Members on the ongoing Task and Finish inquiry into the

potential implications of changes to the current Residents' Parking Policy.

5. THE REPORT

- 5.1 The terms of reference for this Task and Finish inquiry are: To fully consider the complexities and implications of any proposed changes to the existing Residents' Parking Policy. As part of the Task and Finish Group's remit a consultation exercise will need to be carried out with all eligible residents (approximately 1900 properties) within existing schemes to gauge views and help inform decisions.
- 5.2 The Task and Finish Group on Residential Parking met for the first time on 7th December 2022 and agreed the terms of reference and Inquiry Plan set out in the review's Scoping Document. The Task and Finish Group was made up of the following Members:
- Councillor D.T Davies MBE
Councillor N Dix – Vice Chair
Councillor A Hussey - Chair
Councillor D Ingram-Jones (Co-opted from Policy & Resources Scrutiny Committee)
Councillor S. Kent
Cllr H. Pritchard
- 5.3 The second Task Group meeting was held on 30th January 2023 and focussed on gaining an understanding of the current position regarding residential parking and a background overview from Traffic Management Officers. The key witnesses were Mr Clive Campbell (Transportation Engineering Manager) and Mr Dean Smith (Principal Engineer, Traffic Management).
- 5.4 The Chair raised the issue of extending the permit operating time from the current schedule to 8am to 8pm instead. Whilst acknowledging that recommendations were a matter for the Task Group the Principal Engineer reiterated that extending the operating hours risked diverting enforcement resources from the working day when roads were busier. The Chair highlighted that in Newport some operating restrictions were from 8am to 8pm. The Principal Engineer suggested that this might be appropriate in cities where demand was greater in the evenings because of sporting events for example.
- 5.5 The third meeting on 27th February 2023 was organised so that guidance on the future consultation exercise could be provided by the Consultation and Public Engagement Officer Ms. Elizabeth Sharma.
- 5.6 A draft survey by the Consultation and Public Engagement Officer and the Scrutiny Officer was unanimously endorsed by the Task Group at their fourth meeting on 25th May 2023. It was decided that the online survey of eligible residents within existing schemes should be supported by a letter offering hard copies of the survey if preferred. A copy of the survey is attached in the appendices of this report.
- 5.7 The survey of eligible residents will run from 3rd July until 4th August 2023. Also, as part of the evidence-gathering process this report will be presented at the Community Council Liaison Sub-Committee meeting on 24th July 2023 so that the views of the Community and Town Councils can be collected.
- 5.8 Task Group Members will meet after recess to consider all the evidence gathered before compiling their recommendations in a report for the Housing and Environment Scrutiny Committee this winter. A final report will then go to Cabinet for consideration.

5.9 Conclusion

The Task and Finish Group on Residential Parking have been meeting regularly since December 2022 and are currently awaiting the results of a survey of eligible residents (approximately 1900 properties) living within existing resident parking schemes to gauge views and help inform their decisions. A report with final recommendations will be considered by the Housing and Environment Scrutiny Committee, prior to going to Cabinet, this winter.

6. ASSUMPTIONS

6.1 No assumptions are necessary.

7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT

7.1 As this report is for information only an Integrated Impact Assessment is not necessary.

8. FINANCIAL IMPLICATIONS

8.1 At this stage of the Task and Finish review no financial implications have been identified.

9. PERSONNEL IMPLICATIONS

9.1 There are no personnel implications with respect to this report.

10. CONSULTATIONS

10.1 All responses from the consultations have been incorporated in the report.

11. STATUTORY POWER

11.1 The Local Government Act 2000.

Author: Mark Jacques, Scrutiny Officer. E-mail: jacquum@caerphilly.gov.uk

Consultees: Mark S Williams, Corporate Director Economy and Environment
Marcus Lloyd, Head of Infrastructure
Clive Campbell, Transportation Engineering Manager
Dean Smith, Principal Engineer, Traffic Management
Cath Forbes-Thompson, Scrutiny Manager
Cllr D.T Davies MBE, Chair of the Environment and Sustainability Scrutiny Committee

Cllr A Hussey, Vice Chair of the Environment and Sustainability Scrutiny
Committee

Appendices:
Appendix 1 Resident Parking Policy Review



Resident Parking Policy Review (July 2023)

As car ownership and usage has increased so too has the demand for on-street parking, and it is recognised that this often exceeds the highway space available in many residential areas. While the desires for residents to be able to park near their homes is understood, there is no obligation on Highway Authorities to provide parking on the public highway. The public highway is provided and maintained at public expense to facilitate the passage of people, traffic and goods, and it is the vehicle owners' responsibility to ensure that adequate parking is available for the vehicles that they own.

The Council can introduce residents' only parking schemes, however it should be noted that they are not a solution to a situation where the number of residents' vehicles exceeds the available on-street parking provision.

The current policy was last reviewed in 2019 and is currently being reassessed to ensure its suitability moving forward.

As a resident living in an area covered by a resident parking scheme, we would like to hear your views so that we can identify any areas of the policy that need to be updated (if any) and make recommendations to Cabinet.

PLEASE NOTE: This evidence gathering exercise relates to the Residents' Only Parking Policy and not the specific parking restrictions that have been implemented in your street. The extent of the parking bays, limited waiting provision/removal, ability to park in limited waiting bays etc. are determined locally and can be changed via the existing traffic regulation order process. Furthermore, any concerns that you may have regarding parking enforcement is an operational matter and is not subject to conditions within the policy. Any comments relating to these matters will not be considered as part of this process.

How we use your personal information: The information you provide will be used by the service area relevant to the consultation / survey within Caerphilly County Borough Council. Views expressed will be collated together and used to produce a summary report. Depending on scope / nature of the survey / consultation, the summary report will be used to evaluate and remodel services / priorities etc. We will not keep your views in a way that will identify you for longer than is necessary.

You have a number of rights in relation to the information we hold about you, including the right of access to your information and the right of complaint if you are unhappy with the way your information is processed. For further information on how we process the information and your rights please follow this link:

www.caerphilly.gov.uk/CaerphillyDocs/FOI/PrivacyNotices/Privacy-Notice-Consultations-Surveys.aspx

Current Scheme Criteria

Under the current Residents' Only Parking Policy new schemes are limited to locations where:

- At least 50% of properties are unable to provide reasonable off-street parking
- Are immediately adjacent to major shopping areas, large employment sites, main transport interchanges and colleges.
- The expected displacement of parking to adjacent streets is acceptable.
- 80% of residents must support the introduction of a residents' only parking scheme.
- The problems for residents occur for at least four hours at a time and at least twice in most weeks.
- Residents must have to park some distance from their properties - at least 85% of spaces occupied for the above periods.
- The non-resident element of parking must be at least 25%.

The following restrictions apply to any new Residents' Only Parking scheme:

- Times of Operation: Monday to Saturdays, 8.00 am to 6.00 pm as a maximum restriction. This can be reduced depending on the local circumstances.
- Charges: £15 per permit per annum.
- Permits may be issued to Cars, motorcycles and vans provided that the overall height does not exceed 2.44 metres and the overall length does not exceed 5.49 metres.
- A maximum of two permits per qualifying property will be issued, of which one permit can be designated as a visitor permit.
- Those properties whose hardstands or garages fronting on to areas of resident parking will not be eligible for a permit.
- Issue of business permits may be permitted where considered appropriate and supported by the ward Members (at a charge of £75 per permit per annum).
- Disabled badge holders are exempt from the resident parking regulations. (This is a legal requirement and cannot be amended).

More detail on the current policy can be found here:

<https://www.caerphilly.gov.uk/services/transport-and-parking/parking-permits/resident-permits>

Do you currently live in an area currently covered by a resident parking scheme?

- Yes
- No

Please provide your postcode in the following format (CF83 1XX)

How many vehicles are registered at your home address?

- 1
- 2
- 3
- 4+

How many parking permits do you currently have?

Resident

- None
- One
- Two

Visitor

- None
- One

The current scheme (Policy Criteria)

Which parts of the current Resident Parking Permit Policy, if any, do you feel need to be updated? Please tick all that apply.

- At least 50% of properties must be unable to provide reasonable off-street parking.
- Areas must be immediately adjacent to major shopping areas, large employment sites, main transport interchanges and colleges
- The expected displacement of parking to adjacent streets must be acceptable
- 80% of residents must support the introduction of a residents' only parking scheme.
- The problems for residents must occur for at least four hours at a time and at least twice in most weeks
- Residents must have to park some distance from their properties - at least 85% of spaces occupied for the above periods
- The non-resident element of parking must be at least 25%
- The maximum times of operation are Monday to Saturdays, 8.00 am to 6.00 pm
- Charges: £15 per permit per annum
- Permits may be issued to Cars, motorcycles and vans provided that the overall height does not exceed 2.44 metres and the overall length does not exceed 5.49 metres
- A maximum of two permits per qualifying property will be issued, of which one permit can be designated as a visitor permit
- Those properties whose hardstands or garages fronting on to areas of resident parking will not be eligible for a permit
- Issue of business permits may be permitted where considered appropriate and supported by the ward Members (at a charge of £75 per permit per annum)

Is there anything missing from the current Resident Parking Policy?

Overall, do you feel that the current Resident Parking Policy meets the needs of you and your household?

Yes

No

Please tell us why you say this.

PLEASE NOTE: This evidence gathering exercise relates to the Residents' Only Parking Policy and not the specific parking restrictions that have been implemented in your street. The extent of the parking bays, limited waiting provision/removal, ability to park in limited waiting bays etc. are determined locally and can be changed via the existing traffic regulation order process. Furthermore, any concerns that you may have regarding parking enforcement is an operational matter and is not subject to conditions within the policy. Any comments relating to these matters will not be considered as part of this process.

About you

These questions are optional but will help us understand how the current policy impacts differently on people with protected characteristics.

Age group

- 17-25
- 26-39
- 40-49
- 50-65
- 66+

I am

- Female
- Male
- Prefer to self-describe
- Prefer not to say

Do you consider yourself to have a disability?

- Yes
- No
- Prefer not to say

Does your disability impact on your day to day activities?

- Yes
- No
- Prefer not to say

Household type

- Adult only
- Adult and children of pre-school age
- Adult and children of school age

Thank you for taking the time to complete this survey.

Please return to Mark Jacques, Scrutiny Officer, Caerphilly County Borough Council, Penallta House, Tredomen Park, Tredomen, CF82 7PG by 4 August 2023

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COMMUNITY COUNCIL LIAISON SUB-COMMITTEE – 24TH JULY 2023

BRIEFING NOTE: MATTERS RAISED BY TOWN AND COMMUNITY COUNCILS

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1. CAERPHILLY WELLBEING PLAN UPDATE

Officer will be in attendance.

2. UPDATE ON CCBC'S PARKING ENFORCEMENT SERVICE

As requested, a list of enforcement notices issued in a 12-month period will be circulated to all Clerks and Committee Members prior to the meeting.

Members are asked to note that this data cannot be extracted on a ward-by-ward basis.

In reference to the query raised by Community Councils in relation to patrols being undertaken in vehicles. As confirmed by Officers at the last meeting patrols are undertaken both on foot and in vehicles.

3. STREET LIGHTING REVIEW

As confirmed by Officers at the last meeting, there will be no change to Caerphilly Council Policy in relation to part-night lighting.

In reference to the query raised by Community Councils to Newport City Council's policy on part night lighting the links and extracts below are provided, Newport City Council agreed the move to city wide part night lighting at its meeting on the 28th February 2023 as part of its 2023/24 Budget and Medium Term Financial Plan and this policy was referred to in the Community Council Liaison Committee meeting on the 3rd April.

Extract from Newport City Website below:

Part-night lighting scheme

Because of increasing energy bills and the council's commitment to reduce its carbon footprint, alternate street lights throughout the city have reduced lighting times between midnight and 6am.

Reasons

- The part-night lighting scheme will help achieve a saving of £320,000
- For every street light switched off, the council guarantees that the saving will be directed to supporting key council services
- Reducing night time lighting will reduce the city's carbon footprint by over 1,200 tons a year

Safety

No schemes that put residents' personal safety at risk or which cost more for the police and other public services will be introduced.

The part-night lighting scheme can only work with the support of residents, each accepting a small local change to help make a big difference for Newport.

A proposal to extend the night-time switch offs is being considered as part of the 2023-24 budget. [The proposal can be viewed here.](#)

Link to full proposals that relate to the extract below: -

[2023-24 Proposal summaries table v3 cop 8Dec22 \(newport.gov.uk\)](#)

EXTRACT

Infrastructure	Streetlighting Switch off 00:00 to 06:00 (excluding safety critical sites) and Reduction in Maintenance	300	70	0
Half of all city street lighting currently operates on a part-time basis where alternate lights switch off between midnight and 06:00 hrs. This reduces energy consumption overnight when the highway usage is minimal.				
It is proposed to extend this approach to all streetlights citywide, with the exception of safety critical sites identified by road safety audits.				
It is also proposed to reduce the streetlight maintenance budget. This will be supported by a review of the prioritisation process to ensure high risk/high impact maintenance is prioritised. Energy consumption and associated costs would be reduced, as would carbon emissions, contributing to the council's commitment to be carbon net zero by 2030.				
The identification of safety-critical sites would be achieved through detailed audits and investment would also be made in road markings and safety signs. All-night lighting would continue at safety-critical sites. Improvements would be made to road markings and safety signage. High risk/high impact repairs and maintenance would be prioritised.				

Link to Council report and Budget Proposals below – Street Lighting Switch Off extract above as agreed at the meeting of Council on the 28th February 2023.

[\(Public Pack\)Agenda Document for Council, 28/02/2023 17:00 \(newport.gov.uk\)](#)

4. GRASS CUTTING REGIMES

Cabinet Report Attached.

Officers will attend the next meeting of the Community Council Liaison Sub Committee on the 20th November 2023 and provide a full update in relation to Grass Cutting Regimes and Biodiversity.

Appendices:

Appendix 1 – Grass Cutting Regimes – Cabinet Report March 2023.

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CABINET – 22ND MARCH 2023

SUBJECT: GRASS CUTTING REGIMES

REPORT BY: CORPORATE DIRECTOR FOR ECONOMY AND ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 To seek Cabinet approval to amend grass cutting regimes across the county borough to enhance and promote biodiversity.

2. SUMMARY

- 2.1 Members will recall that a national lockdown was imposed in March 2020, this required the Council to reshape and transform, almost overnight, to respond to the COVID-19 global pandemic. Consequently, many services across the Council were paused, one of these services was grass cutting.
- 2.2 Both the national and local lockdowns forced residents to interact with their surroundings in a new way. Whilst people worked from home where they could, the local environment became a source of appreciation and as lockdown rules heightened, appreciation for our local country and urban parks along with other public open space heightened, which benefitted residents with both their physical and mental wellbeing.
- 2.3 Throughout the summer of 2021, a consultation exercise was undertaken with local members to identify suitable areas within their respective wards which could be allowed to flourish during the summer of 2022. These spaces were marked with either a wooden plaque or a stencil on the ground thanking residents for allowing the dedicated areas to grow into eco-friendly spaces and allowed to produce abundant flowers, pollen seed and habitat for local wildlife. The outcome of the consultation exercise along with a list of areas was reported to this committee on 26th October 2021 and subsequently Cabinet.
- 2.4 On 24th October 2022, an all-Member Seminar was held during which members received three detailed presentations, one in relation the council's Biodiversity Duty, the second related to the Gwent wide '*Nature isn't Neat*' project, which is part of the Gwent Green Grid partnership and a third which provided an update on progress made during the 2022 growing season as referred to in paragraph 2.3 above.

3. RECOMMENDATIONS

3.1 That Cabinet:

- i. Consider the content of this report and recommendations made by the meeting of the Environment & Sustainability Scrutiny Committee on the 7th February 2023 as detailed in section 11.
- ii. Approve the approach adopted during the 2021/22 cutting season as the standard going forward in relation to our highway verges and by-pass routes where mowing is kept to a minimum, in accordance with Traffic Wales guidance.
- iii. Approves the Council's commitment to the UK wide '*No Mow May*' campaign and formal grass cutting does not commence until June with the exception of designated areas to include visibility splays and sight lines on highways; margins and access on footways/cycle routes; sports grounds; urban areas such as housing estates, municipal parks, older person accommodation, cemeteries; play/recreational public open spaces, which are maintained at the current cutting frequencies.
- iv. Endorses the initial list of areas nominated by both relevant officers and local members within their respective wards as set out in Appendix 1, which could be allowed to flourish during the summer period.
- v. Approves that the Authority continues to provide wildflower seed packs to community groups on request as set out in Paragraph 5.11 below.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 To fulfil our statutory bio-diversity duty and to assist in our response to Climate change and the Climate Emergency, which this Council declared in 2019.
- 4.2 To reduce carbon emissions and to contribute to the targets within the Council's Decarbonisation Strategy.

5. THE REPORT

- 5.1 Grass cutting frequencies currently range through the growing season across Parks, housing estates and other public open space. Cemeteries and older person sheltered accommodation are cut on a weekly frequency (albeit these were reduced in the summer of 2020 due to the pandemic).
- 5.2 As members will be aware, in 2020 the UK was placed into a national lockdown and consequently, many of our non-essential services were paused. In response to the global pandemic, many staff were redeployed to allow our efforts to focus on maintaining essential front-line services and delivering the new services created to support our communities at the height of the pandemic.
- 5.3 At the start of the pandemic in March 2020, one of the many services paused was grass cutting and this had an unexpected and welcome impact on our environment as we had inadvertently created many wildlife habitats and havens for pollinators. Some of our community spaces became a sea of wildflowers, enjoyed by many and

the council was commended by the Welsh naturalist and TV personality, Iolo Williams.

5.4 Like many services across the Council, we are continually striving to ensure that we are transforming and evolving to ensure we are meeting the ever-changing needs of our communities and that we are doing all that we can to respond to the challenges of Climate change and Climate Emergency, which the Council declared in 2019. The management of green and blue spaces should be directed by the Green Infrastructure Strategy, which was formally adopted in November 2020 and such changes will enable multiple benefits such as improving mental and physical health and increasing biodiversity, which will lead to more resilient communities, more resilient habitats and ecosystems and a more resilient local economy.

5.5 During the 2021 and 2022 grass cutting seasons, cutting along our highway verges and roundabouts was kept to a minimum in support of the 'No Mow May' campaign. The campaign encouraged members of the public, local authorities and key stakeholders to help bees, butterflies, and other wildlife by letting wildflowers grow on lawns and green spaces throughout May instead of mowing them.

Grass cutting across the county borough still took place in order to: -

- Maintain visibility for road users;
- Keep traffic signage and sight lines clear;
- Maintain margins and access on footways and cycle routes;
- Maintain parks, sports grounds, cemeteries, housing estates, play and recreational public open spaces.

5.6 Wildflowers and grasses thrive in nutrient poor soil, leaving grass cuttings uncollected allows nutrients from the grass to go back into the soil, which is not good for the wild flowers we would like to encourage. Areas that are left to grow need to be cut and collected at the end of the summer. Removing the arisings deprives the soil of nutrients and thus creates the perfect environment for more species of flora and fauna to flourish, but capacity issues both in terms of staff and machinery available to undertake this task dictates the number of areas where this is achievable. As we make changes to our grass cutting regimes, we are also developing our approach to the removal of grass cuttings in order to promote a good growing environment for wild flora and fauna.

5.7 Through the summer of 2021, a consultation exercise was undertaken with local members to identify suitable areas within their respective wards, which could be allowed to flourish during the summer of 2022 and a number of locations were identified.

5.8 The additional areas identified to be allowed to flourish during the summer of 2023 are set out at appendix one. Following the all Member Seminar held on 24th October 2022 representations were received from a number of Members regarding grass cutting at locations in their wards and these have been incorporated. Members should note that the edges of these areas will continue to be maintained to prevent any overgrowth affecting pedestrians. If appropriate, walking routes will also be cut.

5.9 These proposals have been developed in conjunction with our participation in the Gwent Green Grid Partnership which includes the 5 Gwent local authorities, Natural

Resources Wales, Forest Research, and Severn Wye Energy Agency. Officers will continue to work and engage with local members, and other stakeholders and environmental groups to develop the list of areas in Appendix 1 as the programme is progressed and expanded.

- 5.10 Site specific recommendations to enhance biodiversity have been made for each of the sections of roadside verge and a series of more general measures have been produced that can be applied at verges across the county borough. The most important of these is to leave verges uncut through the spring and early summer to allow plants to flower and set seeds and to remove grass cuttings to reduce the dominance of coarse grasses.
- 5.11 Training and awareness raising sessions with frontline staff have taken place via the Nature isn't Neat campaign, this will continue via tool box talks and appropriate publications. In previous years, wildflower seeds have been made available free of charge for our communities and this will continue through this coming season.
- 5.12 Members will be aware of the Council's commitment to be a net zero carbon local authority by 2030. This proposed approach to grass cutting regimes will contribute to this and is one of the measures set out within the Decarbonisation Action Plan. Any reduction in grass cutting regimes, either the frequency of mowing or the reduction in the sizes of the areas that are mown, will reduce the use of diesel or petrol and the carbon emissions associated with them. As well as reducing emissions from mowing there will also be potentially significant emission reductions in travelling to and from individual sites. An assessment of potential carbon reduction has been undertaken at eight of the suggested sites at: -
- Snowdon Close, Ty Sign.
 - Highfields Way / Montclair Avenue, Blackwood.
 - Blackwood Road, Pontllanfraith to Plaza.
 - Ael-y-Bryn, Rhymney.
 - Pengam Road, Aberbargoed.
 - Addison Way, Trethomas.
 - Frontages of Lansbury Park and Porset Park, Caerphilly.
 - Cwm Farm Balancing Lakes, Castle View, Caerphilly).

Should grass cutting at these sites be reduced from 6 times per year to once, it is estimated that an annual saving of 8,616kgCO₂e would be achieved. The promotion of grasses and wildflowers in this way also offers the potential for additional carbon sequestration (the storage of carbon dioxide from the atmosphere in vegetation).

- 5.13 If Cabinet are minded to approve the recommendations at paragraph 3.1, Officers will develop pro-active press releases to update Members and residents of the revised arrangements. The areas left to flourish will be actively monitored at various stages during the growing season to assess their suitability and to gauge success accordingly. These findings will be fed back to Welsh Government as part of the Council's Biodiversity duty.
- 5.14. **CONCLUSION**
- 5.15 To allow specific areas across the county borough and our roadside verges to flourish will not only enhance the local environment but will assist in fulfilling our statutory bio-diversity duty and assist in our response to Climate change and the Climate Emergency, which this council declared in 2019.

6. ASSUMPTIONS

- 6.1 No assumptions have been made within this report. The CO2 savings figures have been calculated using emissions factors from the Welsh Government Net Carbon Zero Reporting Tool, and estimated fuel savings based on the size and location of the sites.

7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT

- 7.1 The Integrated Impact Assessment (IIA) has identified a number of both positive and negative impacts; however, the recommendation is to proceed with the proposal. The proposal would have a positive impact in that it would enhance our local environment and create habitat for wildlife and areas where wildflowers could flourish. It will also assist with residents' physical and mental well-being regardless of protected characteristics and support the council's Biodiversity Duty and Decarbonisation Strategy but also assist with the Climate Emergency which the Council declared in 2019.
- 7.2 However, areas left to flourish may give an untidy and unmanaged appearance, which could result in complaints from residents. This potential negative reaction will be mitigated by the installation of a sign or stencil on the ground where areas are being managed in an alternative manner to advise residents and to highlight the benefits.

The full IIA can be found here: - [Link To IIA Grass Cutting Regimes](#)

8. FINANCIAL IMPLICATIONS

- 8.1 A saving of £59,000 has been identified as a result of implementing the proposals contained within this report and this sum featured as a permanent saving in the Medium-Term Financial Plan (MTFP) budget savings report for 2023/24, which was presented to Cabinet on 18th January 2023.

9. PERSONNEL IMPLICATIONS

- 9.1 There are no personnel implications associated with this report. Staff are already engaged in the revised approach to grass-cutting and this will develop further as it is progressed in additional areas.

10. CONSULTATIONS

- 10.1 The views of the listed consultees have been reflected within this report.
- 10.2 The Grass Cutting Regimes report came before the Environment and Sustainability Scrutiny Committee on Tuesday 7th February 2023. One Member suggested sites on the Panside Estate in Newbridge which would be suitable inclusions for the rewilding scheme. The Green Spaces and Transport Services Manager advised that if the Member provided him with the information outside of the meeting they would be considered.

A Member sought assurances from officers that the grass cuttings would be collected after mowing took place. Assurance was provided by the Green Spaces and Transport Services Manager that areas would be tidily cut back and the grass cuttings removed where possible.

One Member sought clarification on the practicalities of ground maintenance at the sites identified in Appendix 1, in particular at Blackwood Showground and Wattsville picnic site. The Member had concerns that dog walkers might be adversely affected by proposals at sites such as the surrounds of Wattsville Lower Football Pitch. The Parks and Countryside Operations Manager provided assurances to Members that this would not be the case.

A Member had concerns over the litter that would be exposed once grass cutting took place at sites. The Green Spaces and Transport Services Manager advised that litter would be picked up as part of the maintenance operation.

One Committee Member enquired if consideration had taken place of negative comments received during the consultation as some residents might prefer manicured green spaces. The Green Spaces and Transport Services Manager recognised that not all residents would approve of the 'Nature isn't Neat' message put forward through the Gwent Green Grid Partnership, but advised Members that the reasons for scheme would be evident to residents through signage on site. The Corporate Director for Economy and Environment highlighted the challenge of pleasing all residents in terms of grass cutting but he hoped that a happy medium had been reached with the sites within the report which had been identified following consultation.

A Member asked how communities could collect free wild flower seed packs as highlighted in the report. The Green Spaces and Transport Services Manager outlined how these packs could be collected from the Ty Bargoed offices. Another Member enquired if the wild flower seeds were indigenous to the UK. The Parks and Countryside Operations Manager provided assurances that the Council had followed the advice of ecologists and that all seeds were indigenous to the UK.

One Member enquired if there was any scope for community involvement in the management of the rewilding sites identified. The Green Spaces and Transport Services Manager advised Members that opportunities for community engagement with the scheme existed and would be encouraged. Another Member was in agreement but highlighted that rules and regulations would need to be adhered to by participating residents. The Green Spaces and Transport Services Manager highlighted that advice would be offered to Members and residents at times such as when seed packs were collected.

A Member highlighted the possibility of allowing natural surroundings to develop without the need for any intervention. The Head of Community Protection, Community and Leisure Services outlined how this was the overall intention of the changing approach with the emphasis on minimal maintenance.

Having noted the content of the report, it was moved and seconded that the following recommendation be forwarded to Cabinet for approval. By way of Microsoft Forms (and in noting there were 13 for, 1 against and 0 abstentions) this was agreed by the majority present.

RECOMMENDED to Cabinet:

- i. The approach adopted during the 2021/22 cutting season be adopted as the standard going forward in relation to our highway verges and by-pass routes where mowing is kept to a minimum, in accordance with Traffic Wales guidance.
- ii. The Council shows a commitment to the UK wide 'No Mow May' campaign and formal grass cutting does not commence until June with the exception of designated areas to include: visibility splays and sight lines on highways; margins and access on footways/cycle routes; sports grounds; urban areas such as housing estates, municipal parks, older person accommodation, cemeteries; play/recreational public open spaces, which are maintained at the current cutting frequencies.
- iii. That Cabinet endorse the initial list of areas nominated by both relevant officers and local members within their respective wards as set out in Appendix 1, which could be allowed to flourish during the summer period.
- iv. That the Authority continues to provide wild flower seed packs to community groups on request.

11. STATUTORY POWER

- 11.1 Environment (Wales) Act 2016,
The Wildlife and Countryside Act 1981
The Highways Act 1980

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Consultees:

Councillor Chris Morgan, Cabinet Member for Waste, Leisure and Green Spaces - Morgac15@caerphilly.gov.uk
Christina Harrhy, Chief Executive
Mark S Williams, Corporate Director for Economy and Environment - willims@caerphilly.gov.uk
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Appendix 1 – List of areas identified to flourish during the 2023 growing season.

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Appendix 1: List of areas identified to flourish during the 2023 growing season.

Within the selected areas listed, we aim to mow a swathe along footpaths and roadsides maintaining safety for pedestrians and clear site lines. Additionally, in larger areas we aim to mow swathes throughout the areas creating desire lines/paths and where allows maintain larger areas for recreational use.

Rhymney

- Rhymney Bypass/Rhymney roundabout to Butetown /Butetown to Heads of the Valley roundabouts.
- Verge in front of Travellers site, Rhymney
- Ael Y Bryn banking (Community Centre), Rhymney
- Former Ty Coch playground area, Rhymney
- Areas around Rhymney Estates
- Maerdy Park, Rhymney
- Areas in Rhymney War Memorial Park

Pontlottyn / Fochriw

- Former Community Centre, Pontlottyn
- Area opposite shops (The Bowl), Fochriw

New Tredegar / Philipstown

- New Tredegar Bypass
- White Rose Way Business Units
- 'Daisy Field' and area to entrance of Philipstown

Aberbargoed / Britannia

- Area front of Scandinavian Design and opposite side of road, Aberbargoed
- Britannia Walk, Britannia
- Angel Lane, Britannia

Fleur de lys / Pengam

- Banking and surrounds at Trelyn Park, Fleur de lys
- Area below St Davids Football field, Pengam

Croespenmaen

- Area behind Nisa shop
- Big area behind oap complex

Trinant

- Area opposite Pentwyn Public House

- Banking rear of bungalows Princess Crescent
- Banking on entrance to Trinant via Kendon Hill

Fairview / Upper Trelyn / Bryngwyn

- Lower of Playground
- Areas in Heol y Dderwyn
- Edward street
- Areas in Floral Avenue

Blackwood / Cefn Fforest

- Bedwellty Rd/Heol Y Cefn, Cefn Fforest
- Morrison Street larger areas
- Coronation Road
- Quarry Site (Behind Former Argos)
- Rhos y Dderwyn banking, Highfields
- Highfields Way banking
- Highfield Way garage area
- Large areas in Libanus Fields
- Blackwood Showfield
- Grove Park, selected larger areas
- Cwmgelli verges
- Blackwood Road (Esso Garage to former Tredegar Junction PH), Blackwood/Pontllanfraith

Apollo Way, Blackwood

- Banking opposite Bryn Road
- Bank on Waunllwyn Crescent
- Bank front of Coed Cae Walk
- Verge opposite shop

Pontllanfraith

- Lower Islwyn Park banking
- Plaza, Pontllanfraith

Penllwyn / The Bryn

- Pinewood Court
- Behind school, Fleur de lys Avenue
- Bull ring, opposite Beech Avenue
- Manor park (large areas)
- Highfield Road
- Bankings at Beechcroft
- Highmead

- Bryn Playing Fields

Oakdale

- Underwood Road/High Tree Rise
- Farm Close
- Quarry site
- Priors Gate
- Waterloo
- Oakdale Bypass verges

Bargoed / Gilfach

- Large areas of Bargoed Park
- Large area of Gilfacy/Bargoed Estate
- Triangle in front of Ty Bargoed Offices
- Angel Way (Bargoed Bypass)
- Areas in Bargoed Park
- Gilfach Estate
- Area at North Road, Bargoed
- Bristol Terrace Bargoed
- Upper North Road, Bargoed
- Llancayo Street, Bargoed - Former playground and 2 areas top end of street
- Large grass area Fairways
- Rear of 54-66 Heolddu Grove
- Rear of 90-96 Heolddu Grove
- Heol Fargoed former sports field
- Large area Aeron Place, Gilfach
- Large area between William Street/St Marys Street, Gilfach
- Area around playground Maesygraig Street
- Area at Margaret Street, Gilfach
- Areas around Vere Street (leaving area in middle for kickabout and sports day.
- Large grass area The Avenue, Gilfach
- Rear of The Close, Gilfach

Nelson

- Neslon Wern Park
- Large Grass area Ynys Las Nelson

Hengoed / Cefn Hengoed

- Large triangle area Hengoed Avenue-Hengoed Crescent, Cefn Hengoed
- Areas outside Cefn Hengoed Community Centre
- Area to the side of Hengoed Community Centre
- Area to the rear of Myrtle Grove/Beech Drive Hengoed

- Bank area to the of Raglan Road to Main Road Hengoed
- New Road RBT to Viaduct

Llanbradach

- Llanbradach Park
- Banks in Llanbradach Park and flat area behind Library
- Llanbradach Bypass and layby

Maesycymmer

- Maesycymmer verges Main Road/The Boot
- Areas at Maesycymmer Playing Fields
- Areas at Playground Hill View
- Tree area at Pleasant View

Ystrad Mynach / Tredomen

- Rear of Lewis Street
- Station Road opposite playground
- Bankings in Ystrad Mynach Park
- Area behind playground, Tredomen
- Verges by Tesco's Ystrad Mynach

Penpedairheol / Cascade

- Large area with pylon rear of Burnet Drive, Penpedairheol
- Area Bron Las/Bryn Siriol
- Area from Clos Mynach to Bryn Awelon/Bryn Siriol
- Areas around Cascade soccer pitch
- Area behind Nant-Y-Ffyddlon
- Area rear of Beech Grove Club
- Strip of land Gwaun Fro
- Ty Nant
- Duffryn Close
- St Davids Close
- Barrys Close
- Oaks End Close

Tiryberth / Glanynant

- Tiryberth factory frontages
- Large area (Pyramids) to the front of Tiryberth football pitch
- Areas next Rhymey River, Tiryberth
- Tiryberth Street
- Rear of William Street, Tiryberth
- Area around playground and MUGA Glan y Nant, Pengam

- Glanynant Gardens (Lewis Boys Traffic Lights)

Gelligaer / Penybryn

- Rear of Gaer Place
- Heol Edward Lewis
- Area opposite and rear of Community Centre, Gelligaer
- Areas front and rear of Community Centre, Penybryn

Abercarn / Cwmcarn

- Big areas West End Park
- Llanfach Park
- Banks at Abercarn Welfare
- Abercarn Distillery
- Persondy Bankings
- Acacia Terrace Bankings
- High Meadow Brook Street
- High Meadow Old Swimming baths plot
- Feeder Row Park banks and big areas

Hafodyrynys / Crumlin

- Hafodyrynys wide verges
- Herbert Avenue Banks
- Crumlin Park (large areas)

Treowen

- Treowen Park (bankings) large areas
- Treowen Common area
- Rear of Ael Y Bryn

Newbridge

- Newbridge RBT (McDonalds)
- Newbridge Park bankings and large areas
- Windsor Avenue
- Torlais Street
- Verges at former Aiwa Site, Newbridge

Risca / Pontymister

- Snowdon Close
- R/o Elm Drive
- Areas outside Fernlea Football Pitch
- Crescent Road

- Large open areas around Ty Sign Open Space and skate park
- Large area outside Ty Isaf Football Pitch

Crosskeys/Pontywaun

- Top of Gladstone Street leading into Islwyn Road along from the Pentecostal Church opposite the Newtown Industrial Estate Crosskeys
- Fields Park Terrace / Western Terrace Crosskeys
- Pontywaun Bridge from High Street Crosskeys leading into Twyncarn Road Pontywaun
- All land surrounding Crosskeys Railway Halt

Wattsville / Cwmfelinfach / Ynysddu

- Wattsville picnic site
- Surrounds of Wattsville Lower Football pitch
- Morrisville larger areas and bankings
- Syndicate Terrace/Penllwyn Street large areas and bankings near playground
- Areas at Cwmfelinfach playing fields
- Babel Chapel
- Rear of Alexander Road, Ynysddu
- Wells Garage Ynysddu

Caerphilly

- Red Kite RBT, Caerphilly
- Verges from Treceenydd to Penrhos
- Penrhos RBT
- Nantgarw verges
- Watford Road turning circle
- Caerphilly Mountain Verges
- Verges from Cedar Tree RBT to Bedwas RBT
- Bartlett Street Playground (Leave area for 5-a-side kickabout)
- Lansbury Park Fronts
- Porset Park - large areas and woodland through estate and between schools
- Owain Glyndwr Playing Fields – non pitch areas (check for events)
- Crescent Road Floral Area
- Dafydd Williams Park
- Crossways PH areas – frontages and roundabouts
- Virginia Park Leisure Centre
- Morgan Jones Park - Tump & woodland
- Porset Close Castle Park (Mutton Tump)

Aber Valley

- YMCA
- Senghenydd Recreational Ground
- Hendre

- Abertridwr Park
- Senghenydd Park

Penyrheol

- The Trip
- Middle of estate bonfire site
- Penyrheol Park banking
- Hendredenny - large bankings & large field by Angel PH.

Castle View Estate

- Balancing Lake area
- Roundabout by Cwrt Rawlin PH.

Bedwas & Trethomas

- Waunganol Park, Bedwas - larger areas
- Eol Yr Ysgol Bedwas
- Tor View Bedwas – field behind houses
- Grove 2 & Upper Glyn Gwyn – Large area Upper Glyn Gwyn Street (leave kickabout area)
- Newport Road near Ship deck and Charlies Café – larger areas
- Bryn Playing Fields – leave areas
- Middle of Graig y Rhacca – large area
- Banking by Graig y Rhacca Community Centre –bankings

Rudry / Machen / Draethen

- Draethen Playground
- Machen Ffwrwm Road - areas outside fenced playground & Crescent and top orchard
- The Crescent, Machen
- Top Orchard above Mountain View, Machen

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